

St Peter's CE VA First School
Acceptable Use and E Safety Policy

ICT and the Internet is as commonplace as the telephone or TV and its effective use is an essential life-skill. Unmediated Internet access brings with it the possibility of placing of pupils in embarrassing, inappropriate and even dangerous situations. The aim of our policy to help to ensure responsible use and the safety of pupils.

The Internet Policy is built on the following core principles:

Guided educational use

Significant educational benefits should result from curriculum Internet use including access to information from around the world and the abilities to communicate widely and to publish easily. Curriculum Internet use should be planned, task-orientated and educational within a regulated and managed environment. Directed and successful Internet use will also reduce the opportunities for activities of dubious worth.

Risk assessment

21st century life presents dangers including violence, racism and exploitation from which children and young people need to be protected. At the same time they must learn to recognise and avoid these risks – to become “Internet Wise”. At St Peter’s we are fully aware of the risks, perform risk assessments and implement a policy for Internet use. Pupils know how to cope if they come across inappropriate material.

Responsibility & Regulation

At St Peter’s we believe there should be a balance between educating pupils to take a responsible approach and the use of regulation and technical solutions must be judged carefully. We monitor all computers using **Forensic Software** created by Policy Central, this monitors all screen activity, not just internet. The Headteacher and ICT coordinator are responsible for accessing any data collected by the software and investigating any inappropriate use. Fair rules for pupils are prominently displayed at the point of access will help pupils make responsible decisions. In addition we utilise a filter system which restricts certain websites.

CHILDREN AT ST PETER’S WILL NEVER USE THE INTERNET UNSUPERVISED.

Our Internet Policy has been written by the school, building on the government guidance. It has been agreed by the senior management and approved by governors. It will be reviewed annually.

Created by: Hayley Simons

Date: January 2009

To be revised: January 2010

Approved: _____

St Peter's CE VA First School

Internet Acceptable Use Agreement

Educational Philosophy

Part of the mission at St. Peter's First School is to promote academic and personal growth of students. Technology is available at St. Peter's to enable students to enhance their learning opportunities by fostering a positive attitude for lifelong learning. Technology has become integrated into the curriculum so pupils can access, explore, communicate and learn information effectively.

Responsibility of St. Peter's School

1. To notify parents through this user's policy that his/her child will have access to Internet services.
2. To make this Internet user policy and procedures available for review by parents, guardians, staff members, and members of the community.
3. To provide in this user policy, descriptions of inappropriate Internet use and consequences for inappropriate use.
4. To supervise and monitor students using the Internet services when accessing or transmitting information for educational purposes.
5. To prohibit access to the Internet for any reason other than for educational purposes.
6. To notify students of their responsibilities and that Internet use must comply with the school's educational philosophy and all local and national laws.
7. To follow the E-Safety Pledge set out by the Worcestershire Safeguarding Children's Board.

Responsibility of the Pupil

1. To use the Internet as a tool for learning. Accessing information, exploring for information and transmitting of information must have an educational purpose and directly related to the school's curriculum and educational philosophy.
2. To obtain the permission of the teacher or staff member before accessing the Internet.
3. To follow rules.
4. To comply with all local and national laws.

Responsibility of the Parents or Guardians

1. To encourage proper use of the Internet by their children.
2. To be aware of this user policy for Internet use.

3. To understand that computer storage/files may be reviewed, examined and edited at anytime to insure compliance with school policies.
4. To pay for any Internet services your child accesses without permission of school personnel.

Inappropriate Uses and Consequences

The following activities will not be permitted when accessing the Internet or any other telecommunications network.

1. Accessing, sending, or displaying offensive, obscene, harassing, insulting or attacking messages, pictures, videos, audios or other forms of inappropriate communications,
2. Trespassing on the other rights of users by falsifying user identities, sharing, using or displaying account numbers or passwords.
3. Damaging or disabling files, computer, related equipment or the work of others.
4. Using the Internet for non-educational purposes.

Misuse in any form will not be tolerated.

Please indicate acceptance of the St. Peter's School Acceptable Use Policy. If you do not want your child to use the Internet at school, please still fill out the form, but mark a large "NO" ovetop of the writing on the form.

Name of Child: _____

I/ we have read, understand and will comply with the Internet Use Policy and guidelines for St. Peter's CE VA First School and hereby give our permission for our child to participate in school internet and other computer based activities and to be monitored whilst doing so. We agree that our child will follow the rules set out in the Agreement for Learners, which will be shared with them at school each year.

Signed _____ Date: _____

St Peter's CE VA First School Agreement for learners in KS1

I want to feel safe all the time.

I agree that I will:

- always keep my passwords a secret
- only open pages which my teacher has said are OK
- only work with people I know in real life
- tell my teacher if anything makes me feel scared or uncomfortable
- make sure all messages I send are polite
- show my teacher if I get a nasty message
- not reply to any nasty message or anything which makes me feel uncomfortable
- not give my mobile phone number to anyone who is not a friend in real life
- only email people I know or if my teacher agrees
- only use my school email
- talk to my teacher before using anything on the internet
- not tell people about myself online (I will not tell them my name, anything about my home and family and pets)
- not load photographs of myself onto the computer
- never agree to meet a stranger

I know that anything I do on the computer may be seen by someone else.

St Peter's CE VA First School Agreement for learners in KS2

***When I am using the computer or other technologies,
I want to feel safe all the time. .***

I agree that I will:

- always keep my passwords a secret
- only visit sites which are appropriate to my work at the time
- work in collaboration only with friends and I will deny access to others
- tell a responsible adult straight away if anything makes me feel scared or uncomfortable online
- make sure all messages I send are respectful
- show a responsible adult if I get a nasty message or get sent anything that makes me feel uncomfortable
- not reply to any nasty message or anything which makes me feel uncomfortable
- not give my mobile phone number to anyone who is not a friend
- only email people I know or those approved by a responsible adult
- only use email which has been provided by school
- talk to a responsible adult before joining chat rooms or networking sites
- always keep my personal details private. (My name, family information, journey to school, my pets and hobbies are all examples of personal details)
- always check with a responsible adult and my parents before I show photographs of myself
- never meet an online friend without taking a responsible adult that I know with me

I know that anything I do on the computer may be seen by someone else.